

Georgia Department of Public Safety Policy Manual

SUBJECT LIMITED ENGLISH PROFICIENCY	POLICY NUMBER 14.07
DISTRIBUTION ALL EMPLOYEES	DATE 11/9/2012

14.07.1 Purpose

To establish policy and procedures for communicating with non-English speaking individuals.

14.07.2 Policy

The Georgia Department of Public Safety will comply with Georgia law to ensure that the rights of non-English speaking persons are protected.

14.07.3 Procedure

- A. In the event that a subject does not speak English and interpretation is needed, the member should seek to utilize local resources in order to obtain interpretation services.
- B. A listing of interpreters certified by the Georgia Commission on Interpreters can be found by opening "Locate an Interpreter" at;
<http://georgiacourts.org/agencies/interpreters/cms/>
- C. All Posts/Units and other work areas are encouraged to identify and maintain a roster of sign language and foreign language interpreters available in the respective local area in order to minimize travel and delay time in obtaining services.