

# Georgia Department of Public Safety

## Policy Manual

SUBJECT <b>OATH OF OFFICE</b>	POLICY NUMBER <b>3.02</b>
DISTRIBUTION <b>SWORN EMPLOYEES</b>	REVISED DATE <b>6/4/2018</b>
	POLICY REVIEWED <b>6/4/2018</b>

### 3.02.1 Purpose

To establish an oath of office to be administered to personnel upon becoming members of the Georgia Department of Public Safety. The objective being to promote professionalism and adhere to ethical principles of law enforcement by requiring the affirming under oath to abide by the regulations set forth by the Department and the laws of the society they serve.

### 3.02.2 Policy

The Georgia Department of Public Safety will administer an oath to all sworn employees at the time of their induction as a sign of sworn status and allegiance to the Department and the standards expressed in the oath.

### 3.02.3 Procedures

- A. The Commissioner of the Department of Public Safety, Lt. Colonels, or persons otherwise authorized by law (for ceremonial purposes such as graduation) will administer the oath. When a Lt. Colonel administers the oath, he/she shall be a certified notary public in good standing.
- B. Upon graduating from the academy and as part of the commencement ceremony each member will recite the oath.
- C. After reciting the oath, the newly sworn member and the administering officer will sign and date the oath.
- D. A copy of the signed oath will be filed in the personnel office and the new member will receive a copy of the signed oath. An example of this document is shown in Exhibit 3.02-1.
- E. Failure to abide by the conditions and standards set forth in this oath will be considered a violation of the code of conduct and will result in disciplinary action, up to and including termination of employment.