

Georgia Department of Public Safety

Policy Manual

SUBJECT HISTORIC PROPERTIES	POLICY NUMBER 7.01
DISTRIBUTION SWORN EMPLOYEES	DATE REVISED 11/10/2003
	POLICY REVIEWED 12/1/2017

7.01.1 Purpose

The purpose of this policy is to comply with Georgia Code Section 12-3-55, which requires all state agencies to assume responsibility for the preservation of historic properties owned by the State and in the possession of the Department.

7.01.2 Policy

Prior to acquiring, constructing, or leasing buildings for purposes of carrying out agency responsibilities, the Georgia State Patrol shall use, to the maximum extent, and as operationally appropriate and economically feasible, historic properties available to the agency.

7.01.3 Procedures

- A. The Commissioner of the Department of Public Safety shall designate a qualified official to be known as the Department's "Preservation Officer". That individual shall be responsible for coordinating the Department's activities under Georgia Code Section 12-3-55. The Preservation Officer will satisfactorily complete, as soon as practicable, training programs established by the Division of Historic Preservation of the Department of Natural Resources.
- B. The Preservation Officer will maintain a list of all properties owned by the State and in the possession of the Department. This list will include the actual or approximate date of construction.
- C. For properties that are thought to have historical significance and/or are greater than 50 years old, the Division of Historic Preservation shall, to the maximum extent possible, be consulted prior to any actions to minimize harm to such landmark.
- D. Historic properties under the jurisdiction of the Georgia State Patrol will be identified, evaluated and nominated to the Georgia Register of Historic Places.
- E. Prior to acquiring, constructing or leasing buildings for the purposes of carrying out agency responsibilities, the Preservation Officer will ensure that the Department of Public Safety will use to the maximum extent, and as operationally appropriate and economically feasible, historic properties available to the Department.
- F. With respect to any undertaking subject to review under Georgia Code Section 12-3-55 which adversely affects any property included or eligible for inclusion in the

Georgia Register of Historic Places, the Preservation Officer shall document any decision made pursuant to this policy.