Georgia Department of Public Safety
Policy Manual

EXHIBIT **AUTHORIZATION FOR PURCHASING CARD BACKGROUND CHECKS**	EXHIBIT NUMBER **7.17-2**
REFERENCE **PURCHASING CARD**	DATE **8/3/2018**
	EXHIBIT REVIEWED **11/21/2023**

STATE OF GEORGIA PURCHASING CARD
AUTHORIZATION FOR PURCHASING CARD BACKGROUND CHECKS

I _____ understand that Georgia law requires that "employees hired for job positions for which purchasing cards are issued shall be subjected to criminal background checks before hiring and a credit check shall be completed by the hiring agency on all employees to whom a purchasing card is issued prior to issue." O.C.G.A. § 50-5-83.

I _____ hereby voluntarily consent and specifically authorize _____, or its authorized representative bearing this release or copy thereof, to obtain a comprehensive review of my background through a consumer report for the purpose of authorizing me to hold a government purchasing card in connection with my employment. I understand that the scope of the consumer report/investigative consumer report will include, but is not limited to, the following areas: criminal background checks, credit history and reports, judgments and bankruptcy reports.

This authorization is given freely and voluntarily without duress or coercion and constitutes a written instruction under the Fair Credit Reporting Act.

I understand that, pursuant to the federal Fair Credit Reporting Act, if any adverse action is to be taken based upon the consumer report, a copy of the report and a summary of the consumer's rights will be provided to me.

I am authorizing that a photocopy of this authorization be accepted with the same authority as the original.

_____	_____	_____
Name	Signature	Date
_____	_____	
Address (Street)	City, State, Zip	
_____	_____	_____
Social Security Number	Date of Birth	Telephone Number

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