

Georgia State Patrol Policy Manual

SUBJECT UNITED STATES AND GEORGIA FLAGS	POLICY NUMBER 7.09
DISTRIBUTION ALL EMPLOYEES	DATE 9/19/2001

7.09.1 Purpose

The purpose of this policy is to provide for the proper display and handling of the United States and Georgia flags.

7.09.2 Policy

It shall be the policy of the Georgia State Patrol to ensure that all employees treat the flags of the United States and the state of Georgia with the utmost respect, and that these flags are displayed and handled properly at all times.

7.09.3 Procedures

- A. The United States Flag and Georgia Flag shall be flown at the Georgia State Patrol Headquarters, Centennial Conference Room, and all Georgia State Patrol Posts.
- B. The flags may be flown both day and night if they are properly lighted. If not properly lighted, they shall be raised before 0800 hours and lowered as close to 1700 hours as practical.
- C. The procedure for flying the flags at half-staff shall be to raise the flags to full-staff, then lower them to half-staff. If the flags are at full-staff when notification is received to fly them at half-staff, simply lower them to half-staff. When lowering the flags from half-staff, first raise them to full staff then slowly and ceremoniously lower them.

Flags shall only be flown at half-staff upon orders from competent authority as outlined in Death and Funeral of a Member Policy #5.06.

- D. The flags should not be flown during inclement weather unless they are made of nylon or other water-resistant material.
- E. Post Commanders/Unit Supervisors, or their designee, should inspect flags periodically and replace them when they become worn and/or faded. The old flags should be disposed of properly, preferably by burning them.
- F. Inmates shall not be allowed to handle the flags at any time.
- G. When not being flown, flags should be neatly folded and stored in an appropriate location within the facility.