

# Submitting a Payment for Weapons

Last Updated October 4, 2011

# IMPORTANT INFORMATION ABOUT ELECTRONIC PAYMENTS

- Some information needed to complete electronic payments will change on an annual basis
  - **NOTE: This slide is for informational purposes only. Agencies do not need to know what a JONO, MRRN, OR LINE OF ACCOUNTING codes are. The codes that are needed are provided later in this training packet.**
  - The fields JONO, MRRN, and LINE OF ACCOUNTING are changed at the beginning of the new fiscal year (FY).
  - **Electronic payments will not be processed between 25 September-15 October to allow for conversion to the new fiscal year records**
  - TACOM will provide the updated JONO, MRRN, and LINE OF ACCOUNTING codes to LESO on an annual basis.
  - LESO will distribute that information to the State Coordinators and will update this instructional briefing with that information
  - **DO NOT** use the prior FY's JONO, MRRN, or LINE OF ACCOUNTING codes in a new FY. It will create issues with the payment and will delay the processing of the order
  - If in doubt of which JONO, MRRN, or LINE OF ACCOUNTING code to use, contact the LESO Weapon Team at 800-532-9946

# Checklist

8/26/2011

**CHECKLIST**

**LIST 164, LINE 1**

NSN: 100500073942 RIFLE 5.56 MILLIMET

**TO:** TX WESTOVER HILLS POLICE DEPT  
5824 MERRYMOUNT RD  
FT WORTH, TX 76107

**POC:** DEWAYNE HANEY  
817-737-3127

- VERIFY SHIPPING AND CONTACT INFORMATION ABOVE
  - o STATE AGENCIES MUST CONTACT STATE COORDINATOR WITH CORRECTIONS
  - o FEDERAL AND TRIBAL AGENCIES MUST CONTACT LESO DIRECTLY WITH CORRECTIONS
- SUBMIT ELECTRONIC FUNDS TRANSFER PAYMENT FOR **\$620.23** FOR 15 RIFLE 5.56 MILLIMET
- FORWARD CHECKLIST WITH PAYMENT RECEIPT TO THE FOLLOWING EMAIL:
  - o [JULIE.A.JACOBS8.CIV@MAIL.MIL](mailto:JULIE.A.JACOBS8.CIV@MAIL.MIL)
  - o [DRMS.LESO@DLA.MIL](mailto:DRMS.LESO@DLA.MIL)

UPON RECEIPT OF WEAPONS

- INVENTORY WEAPONS AND SUBMIT SERIAL NUMBER VERIFICATION TO THE FOLLOWING EMAIL:
  - o STATE AGENCIES MUST ROUTE PAPERWORK THROUGH THE STATE COORDINATOR
  - o FEDERAL AND TRIBAL AGENCIES MUST SEND PAPERWORK DIRECTLY TO LESO
- COMPLETE THE ATF FORM 10, APPLICATION FOR REGISTRATION OF FIREARMS AND SUBMIT TO THE FOLLOWING:
  - o U.S.DOJ/BATFE  
NATIONAL FIREARMS BRANCH, SUITE 1250  
244 NEEDY ROAD  
MARTINSBURG, WEST VIRGINIA 25405-9431

COMMENTS:

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LIST AND LINE NUMBER (e.g. List 164 and Line 1)

Verify Shipping and POC Information  
State Agencies: Contact State Coordinator with Correct Information  
Federal and Tribal Agencies: Contact LESO with Correct Information

Make Electronic Funds Transfer (EFT)  
Payment for the correct amount using <http://www.pay.gov>

# Submitting a Payment

- ALL payments must be submitted electronically
  - Exceptions will be worked on a case-by-case basis. Contact LESO with questions 800-532-9946
- Payment must be submitted within 45 days of the receipt of the checklist.
  - If there is an issue and an extension is needed, contact the LESO Weapon Team, 800-532-9946
- Go to <http://www.pay.gov> and follow the steps listed to complete an electronic payment.

Go to <http://www.pay.gov>

The screenshot shows the Pay.gov website in a Microsoft Internet Explorer browser window. The browser's address bar displays "https://www.pay.gov/paygov/". The website header includes the "Pay.gov" logo and the text "Provided by the US Department of the Treasury".

On the left side, there is a "Login" section with fields for "Username:" and "Password:", a "Login" button, and a link for "Trouble Logging In?". Below this is a "Find Public Forms" section with links for "by Form Name" and "by Agency Name", and a "Search Public Forms" box with a "Go" button. Further down are "Public Resources" and "Help" sections with various links.

The main content area features several informational sections:

- What is Pay.gov?**: Accompanied by an American flag icon, it states that Pay.gov is used for secure electronic payments to Federal Government Agencies.
- How Do I Make a Payment?**: Accompanied by a \$100 bill icon, it provides instructions on finding forms and submitting payments.
- What Federal Agencies Can I Pay?**: Accompanied by a building icon, it features a link to the "Agency List". This link and the entire section are enclosed in a red box, with a red arrow pointing to it from a larger red box containing the text "Click on Agency List".
- Should I Register?**: Accompanied by a "Pay.gov REGISTER" icon, it asks if the user will use the site often and provides a link to register.

On the right side, there is an "Information for Government Agencies" box and a "Frequently Used Forms" section. The "Frequently Used Forms" section lists: "SBA Payments", "Borrower and Lender Payments, Administrative Payments from Employees", "Department of Veterans Affairs", "VA Medical Care Copayment", "US Courts", "Pay a violation notice received on Federal property", "Department of Justice", "DAOG/CDCS Accounts", and "All other Forms".

# <http://www.pay.gov>

Pay.gov - A - Z Index of U.S. Government Departments and Agencies - microsoft internet explorer provided by Proxy Consolidation

https://www.pay.gov/paygov/browseAgencyIntro.html

File Edit View Favorites Tools Help

Favorites Suggested Sites Boss Web CAMS DRMS Homepage DRMS WebMail Phone Directory TEAMS TechWeb WebDocs Law Enforcement Support O...

Pay.gov - A - Z Index of U.S. Government Departmen...

Pay.gov<sup>®</sup> Provided by the US Department of the Treasury

Home > Browse Forms By Agency

### A - Z Index of U.S. Government Departments and Agencies

[A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#) [0-9](#)

Pay.gov provides many methods for you to find the government forms you are looking for. Here, we have provided a list of all agencies that currently have one or many forms on Pay.gov. Simply click on the letter above to take you to a list of agencies that begin with that letter. For ease in locating a specific agency, this alphabetical list includes both the higher-level agency name AND the sub-agency name, each listed in alphabetical order. You may access your form directly from either location.

You may also use the "Search Public Forms" tool found in the left-side navigation panel by typing in all or part of the actual form name and clicking "Go". Pay.gov will return a list of all the agency forms that meet your search criteria. By clicking on the form name, you will be directed to that specific form.

**Login**  
Username:  
Password:  
Login  
[Trouble Logging In?](#)

**Find Public Forms**  
[by Form Name](#)  
[by Agency Name](#)  
**Search Public Forms**  
  
  
[Searching Help](#)

**Public Resources**  
**Resources**  
[Accessibility Statement](#)  
[Notices & Agreements](#)  
[Privacy & Security Policy](#)  
[Sitemap](#)  
**Help**  
[Contact Us](#)  
[Frequently Asked Questions](#)  
**Information**  
[Agency Information](#)  
[Overview](#)  
[Implementing](#)  
[Documentation](#)  
[Press / Articles](#)

Click on D

# <http://www.pay.gov>

Pay.gov  
Provided by the US Department of the Treasury  
Home > Browse Forms By Agency > D

A - Z Index of U.S. Government Departments and Agencies

**D** [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#) [0-9](#)

- ~~Defense Department (0)~~
- Defense Finance and Accounting Service (7)**  
Department of Defense > Defense Finance and Accounting Service
- Defense Nuclear Facilities Safety Board
- Denali Commission
- Department of Agriculture (7)
- Department of Commerce
- Department of Defense (9)
- Department of Education
- Department of Energy (1)
- Department of Health and Human Services (7)
- Department of Homeland Security (6)
- Department of Housing and Urban Development (11)
- Department of Justice (1)
- Department of Labor
- Department of State (1)
- Department of the Air Force (4)  
Department of Defense > Department of the Air Force
- Department of the Army (1)  
Department of Defense > Department of the Army
- Department of the Interior (45)
- Department of the Navy (9)  
Department of Defense > Department of the Navy
- Department of the Treasury
- Department of Transportation (1)
- Department of Veterans Affairs

Click on Defense Finance and Accounting Service

# <http://www.pay.gov>

The screenshot shows the Pay.gov website interface. The browser address bar displays the URL: [https://www.pay.gov/paygov/agencySearchForms.html?nc=1301678229022&agencyDN=ou%3DFA\\_Defense+Finance+and+Accounting+Service%2Co](https://www.pay.gov/paygov/agencySearchForms.html?nc=1301678229022&agencyDN=ou%3DFA_Defense+Finance+and+Accounting+Service%2Co). The page title is "Pay.gov - Agency Forms".

The main content area is titled "Department of Defense" and "Defense Finance and Accounting Service". It displays a search result for "DFAS Columbus Form 5570". The search results are sorted by "Form Name" and show 1-7 of 7 results. The "DFAS Columbus Form 5570" entry is highlighted with a red box, and a red arrow points to it from a larger red box containing the text "DFAS Columbus Form 5570".

The search results table includes the following information for "DFAS Columbus Form 5570":

Form Name	Form Number	OMB Number	Agency Name	Hide Details
<b>DFAS Cleveland 6102-001</b>	Form Number: Cleveland PAYGOV001		Use this form to make payments to DFAS Cleveland <a href="#">Defense Finance and Accounting Service</a> < <a href="#">Department of Defense</a> <a href="https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=11655331">https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=11655331</a>	<a href="#">View PDF</a>
<b>DFAS Columbus Form 5570</b>	Form Number: DFAS CO 5570		DFAS Columbus 5570 Miscellaneous Payments <a href="#">Defense Finance and Accounting Service</a> < <a href="#">Department of Defense</a> <a href="https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=29543636">https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=29543636</a>	<a href="#">View PDF</a>
<b>DFAS Form 6355</b>	Form Number: DFAS Form 6355		<a href="#">Defense Finance and Accounting Service</a> < <a href="#">Department of Defense</a> <a href="https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=28065129">https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=28065129</a>	<a href="#">View PDF</a>
<b>DFAS Form 6551</b>	Form Number: DFAS Form 6551		<a href="#">Defense Finance and Accounting Service</a> < <a href="#">Department of Defense</a> <a href="https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=28064969">https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=28064969</a>	<a href="#">View PDF</a>
<b>MOCAS-ACCS</b>	Form Number: MOCASACCS		Use this form to enter Collection information and pay. <a href="#">Defense Finance and Accounting Service</a> < <a href="#">Department of Defense</a> <a href="https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=591977">https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=591977</a>	<a href="#">View PDF</a>
<b>Out of Service Debt Account Information</b>	Form Number: DDMSAI		Use this form to enter information related to your out of service debt for the Army, Navy, Air Force, Marine Corps, or other government agency and make your payment via ACH	<a href="#">View PDF</a>

The left sidebar contains a "Login" section with fields for "Username:" and "Password:" and a "Login" button. Below the login section are links for "Find Public Forms" (by Form Name, by Agency Name), "Search Public Forms" (with a search box and "Go" button), and "Public Resources" (including Accessibility Statement, Notices & Agreements, Privacy & Security Policy, Sitemap, Help, Contact Us, and Frequently Asked Questions). At the bottom of the sidebar is the "DEPARTMENT of the TREASURY" logo and the "USA.gov" logo.



# DFAS Columbus Form 5570

Pay.gov - Form Instance

Pay.gov®  
Provided by the US Department of Defense  
Home > DFAS Columbus

**DFAS Columbus Form 5570**

Your Financial Partner Work

Fill in the LEA information  
Include POC, phone number, and email address

Required information is marked by an asterisk \*.

Name/Company Name\*:

Address Line 1:

Address Line 2:

City:  State:  Zip:

Point of Contact\*:

POC Phone Number\*:

POC Email Address\*:

Please select the type of payment you need to make from the payment drop down menu.

Payment/Advance Amount\*: \$

Payment Type\*:

Bill Number:

Order Number:

# DFAS Columbus Form 5570 Continued

Address Line 1:

Address Line 2:

City:  State:  Zip:

Point of Contact\*:

POC Phone Number\*:

POC Email Address\*:

Please select the type of payment you need to make from the payment drop down menu.

Payment/Advance Amount\*: \$

Payment Type\*:

Bill Number:

Order Number:

CRDA/PLA Control Number:

SIFS Depots - IMWRF:

MRRN:

JONO:

TSA Number/CRDA Number:

MIPR/Purchase Order Number:

MIPR/PRON:

PRON:

Contract Number:

# DFAS Columbus Form 5570 Continued

## **MUST ENTER EVERYTHING AS LISTED**

The screenshot shows a web browser window displaying the DFAS Columbus Form 5570 Continued. The browser address bar shows the URL: <https://www.pay.gov/paygov/forms/formInstance.html?nc=1314376015693&agencyFormId=29543636&userFormSearch=https%3A%2F%2Fwww.pay.gov>. The browser tabs include USAJOBS - Resume Builder, Admin Equipment Search, Requestors, Suggested Sites, Boss Web, CAMS, and DRMS Homepage. The form is titled "Form Instance" and contains several input fields. Red boxes and arrows highlight specific fields and provide instructions or values:

- Payment Type\*:** A dropdown menu. A red box highlights it with the instruction: "Select **SOMARDS Advance Collections** from Payment Type pull down menu and input".
- JONO:** A text input field. A red box highlights it with the value: "JONO: 2LWSWG".
- MRRN:** A text input field. A red box highlights it with the value: "MRRN: W62LWS10AM1033".
- Line of Accounting:** A text input field. A red box highlights it with the value: "Line of Accounting: 21 2 2020 6D 6D01 P910 P422123 11BB S20113".

Other fields on the form include Bill Number, Bill of Collection (BOC), Order Number, Original DOV, CRDA/PLA Control Number, Original Mod#, SIFS Depots - IMWRF, Original Invoice, MRRN, Original Pay Date, JONO, Cage Code/TIN/DUNS, TSA Number/CRDA Number, MIPR/Purchase Order Number, MIPR/PRON, PRON, and Contract Number. A "Submit Data" button is located at the bottom of the form.

# DFAS Columbus Form 5570 Continued

https://www.pay.gov/paygov/forms/formInstance.html?nc=1314376015693&agencyFormId=29543636&userFormSearch=https%3A%2F%2Fwww.pay.gov

View Favorites Tools Help

USAJOBS - Resume Builder Admin Equipment Search Requestors Suggested Sites Boss Web CAMS DRMS Homepage DRMS WebMail Phone Directory TEAMS TechWeb

Form Instance

Microsoft Vector Graphics Rendering(VML) from Microsoft Corporation. If you trust the website and the add-on and want to allow it to run, click here...

Payment Type\*:

Bill Number:  Bill of Collection (BOC):

Order Number:  Original DOV:

CRDA/PLA Control Number:

SIFS Depots - IMWRF:

MRRN:

JONO:

TSA Number/CRDA Number:

MIPR/Purchase Order Number:

MIPR/PRON:

PRON:

Contract Number:

Line of Accounting:

Description:

Submit Data

**Describe what is being paid for (e.g. shipping/handling costs for 3 M16 Rifles)  
MUST INCLUDE LIST AND LINE NUMBER FROM CHECKLIST**

# DFAS Columbus Form 5570 Continued

https://www.pay.gov/paygov/forms/formInstance.html?nc=1314376015693&agencyFormId=29543636&userFormSearch=https%3A%2F%2Fwww.pay.gov

View Favorites Tools Help

USAJOBS - Resume Builder Admin Equipment Search Requestors Suggested Sites Boss Web CAMS DRMS Homepage DRMS WebMail Phone Directory TEAMS TechWeb

Form Instance

Microsoft Vector Graphics Rendering(VML) from Microsoft Corporation. If you trust the website and the add-on and want to allow it to run, click here...

Payment Type\*:

Bill Number:  Bill of Collection (BOC):

Order Number:  Original DOV:

CRDA/PLA Control Number:  Original Mod#:

SIFS Depots - IMWRF:  Original Invoice:

MRRN:  Original Pay Date:

JONO:  Cage Code/TIN/DUNS:

**TSA Number/CRDA Number:**  **Enter X**

MIPR/Purchase Order Number:

MIPR/PRON:

PRON:

Contract Number:

Line of Accounting:

Description:

Submit Data

# DFAS Columbus Form 5570 Continued

https://www.pay.gov/paygov/forms/formInstance.html?nc=1314376015693&agencyFormId=29543636&userFormSearch=https%3A%2F%2Fwww.pay.gov

View Favorites Tools Help

USAJOBS - Resume Builder Admin Equipment Search Requestors Suggested Sites Boss Web CAMS DRMS Homepage DRMS WebMail Phone Directory TEAMS TechWeb

Form Instance

Microsoft Vector Graphics Rendering(VML) from Microsoft Corporation. If you trust the website and the add-on and want to allow it to run, click here...

Payment Type\*:

Bill Number:  Bill of Collection (BOC):

Order Number:  Original DOV:

CRDA/PLA Control Number:  Original Mod#:

SIFS Depots - IMWRF:  Original Invoice:

MRRN:  Original Pay Date:

JONO:  Cage Code/TIN/DUNS:

TSA Number/CRDA Number:

MIPR/Purchase Order Number:

MIPR/PRON:

PRON:

Contract Number:

Line of Accounting:

Description:

**Submit Data**

**Review All information for accuracy and click Submit Data Button**

# Payment with a Checking or Savings Account

**Pay.gov**<sup>®</sup> Provided by the US Department of the Treasury  
[Home](#) > Online Payment

**System Message**

- The system has populated the Payment Date with the next available payment date.

**Online Payment**  
**Step 1: Enter Payment Information**

This item is payable by ~~Bank Account Debit (ACH) or Plastic Card (ex: VISA, Mastercard, American Express, Discover)~~

**Option 1: Pay Via Bank Account (ACH)** [About ACH Debit](#)

Required fields are indicated with a red asterisk \*

Account Holder Name:  \*

Payment Amount: \$0.01

Account Type:  \*

Routing Number:  \*

Account Number:  \*

Confirm Account Number:  \*

Check Number:

Routing Number      Account Number      Check Number

⑆0 26 946 783⑆ 9 243 76 7390⑆ 1 234

Payment Date: 10/21/2010

Select the "Continue with ACH Payment" button to continue to the next step in the ACH Debit Payment Process.

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# Payment with a Checking or Savings Account

**Pay.gov**  
Provided by the US Department of the Treasury  
[Home](#) > Online Payment

**System Message**

- The system has populated the Payment Date with the next available payment date.

**Online Payment**

**Step 1: Enter Payment Information**

This item is payable by [Bank Account Debit \(ACH\)](#) or [Plastic Card \(ex: VISA, Mastercard, American Express, Discover\)](#)

**Option 1: Pay Via Bank Account (ACH) [About ACH Debit](#)**

Required fields are indicated with a red asterisk \*

**Account Holder Name:**  \*

**Payment Amount:** \$0.01

**Account Type:**  \*

**Routing Number:**  \*

**Account Number:**  \*

**Confirm Account Number:**  \*

**Check Number:**

Routing Number      Account Number      Check Number

⑆0 26946783⑆ 9243767390⑆ 1234

**Payment Date:** 10/21/2010

Select the "Continue with ACH Payment" button to continue to the next step in the ACH Debit Payment Process.

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Enter Account Holder's Name – DO NOT USE A PERSONAL ACCOUNT

Confirm the Payment Amount is correct and matches what is listed on the checklist



# Payment with a Checking or Savings Account

**Pay.gov**<sup>®</sup> Provided by the US Department of the Treasury  
[Home](#) > Online Payment

**System Message**

- The system has populated the Payment Date with the next available payment date.

**Online Payment**

**Step 1: Enter Payment Information**

This item is payable by [Bank Account Debit \(ACH\)](#) or [Plastic Card \(ex: VISA, Mastercard, American Express, Discover\)](#)

**Option 1: Pay Via Bank Account (ACH)** [About ACH Debit](#)

Required fields are indicated with a red asterisk \*

Account Holder Name:  \*

Payment Amount: \$0.01

Account Type:  \* Select Account type from the drop down menu – checking or savings

Routing Number:  \* Enter the routing number and account number

Account Number:  \* Enter the routing number and account number

Confirm Account Number:  \*

Check Number:

Routing Number      Account Number      Check Number

⋮ 0 26 946 783 ⋮ 9 243 76 7390 ⋮ 1 234

Payment Date: 10/21/2010

Select the "Continue with ACH Payment" button to continue to the next step in the ACH Debit Payment Process.

17

# Payment with a Checking or Savings Account

**Pay.gov**  
Provided by the US Department of the Treasury  
[Home](#) > Online Payment

**System Message**

- The system has populated the Payment Date with the next available payment date.

**Online Payment**

**Step 1: Enter Payment Information**

This item is payable by [Bank Account Debit \(ACH\)](#) or [Plastic Card \(ex: VISA, Mastercard, American Express, Discover\)](#)

**Option 1: Pay Via Bank Account (ACH)** [About ACH Debit](#)

Required fields are indicated with a red asterisk \*

Account Holder Name:  \*

Payment Amount: \$0.01

Account Type:  \*

Routing Number:  \*

Account Number:  \*

Confirm Account Number:  \*

Check Number:

Routing Number      Account N

⑆0 26 94 6 78 3⑆      9 24 3 76 73 90⑆      1 2 3 4⑆

Payment Date: 10/21/2010

Select the "Continue with ACH Payment" button to continue to the next step in the ACH Debit Payment Process.

# Payment with a Checking or Savings Account

**Pay.gov**  
Provided by the US Department of the Treasury  
Home > Online Payment

**Online Payment**  
Step 2: Authorize Payment 1 | 2 | 3

Payment Summary [Edit this information](#)

**Account Holder Name:** Be Done  
**Payment Amount:** \$1.00  
**Account Type:** Business Checking  
**Routing Number:** 042000424  
**Account Number:** 5162  
**Check Number:** 2134

Payment Date: 10/22/2010

**Email Confirmation Receipt**  
To have a confirmation sent to you upon completion of this transaction, provide an email address and confirmation

Email Address:

Confirm Email Address:

CC:  Separate multiple email addresses with a comma

Authorization and Disclosure

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**Confirm Payment Information is correct**

**Enter Email Address for Confirmation Email**

**Confirm Email Address**

# Payment with a Checking or Savings Account

**Authorization and Disclosure**

Required fields are indicated with a red asterisk \*

I agree to the authorization and disclosure language.  \*

**B. Disclosure**

In case of errors or questions about a transaction, immediately contact the Federal agency using the Pay.gov service or contact Pay.gov directly. ALL QUESTIONS ABOUT PAY.GOV TRANSACTIONS MUST BE DIRECTED TO THE FEDERAL AGENCY USING OUR SERVICE OR US AND NOT TO THE FINANCIAL INSTITUTION THAT HOLDS THE ACCOUNT. Before you send confidential information by e-mail, please be aware that information delivered by e-mail is not secure and, while not likely, can be intercepted and viewed by others. TELL US AT ONCE IF YOU BELIEVE YOUR AUTHENTICATION CREDENTIALS (SUCH AS ANY PASSWORD THAT COULD BE USED TO AUTHORIZE A TRANSACTION) MAY HAVE BEEN STOLEN OR COMPROMISED. Telephoning or e-mailing is the fastest way of keeping your possible losses down, but again be aware that e-mail is not secure. Except as otherwise provided by law or agreement, fund transfer instructions (including a cancellation or amendment of a payment) submitted by an end-user authenticated in compliance with our security procedures may be deemed effective as if made by you even if they are subsequently determined to be unauthorized. Such instructions will be deemed effective, and you may be liable for the amount of such instructions, even though they are not transmitted or authorized by you. If you have authorized us in advance to a payment out of the account, you can stop any of these payments if you contact us sufficiently in advance. In some instances, you can cancel payments yourself online. We may not be able to stop the payment if you do not contact us at least three business days before the payment is scheduled to be made. If you call or e-mail, we may require that we receive your request in writing (by paper and not e-mail) within 14 calendar days. Our liability and that of any agency for any failed or otherwise erroneous transaction cannot exceed the amount of the transaction. We will not be liable for circumstances beyond our control or within your control. For instance, we will not be liable if: (a) Through no fault of ours, there is not enough money in the financial institution account to make the transfer; (b) The service was not working properly and you knew it was not working properly when you started the transfer; (c) You provide us with incorrect financial institution account information or duplicate payment instructions; or (d) Circumstances beyond our control (such as fire, flood, or strike) prevent the transfer, despite reasonable precautions that we have taken. PLEASE BE SURE TO PRINT OUT A COPY OF THIS AUTHORIZATION AND DISCLOSURE LANGUAGE AND KEEP A COPY FOR YOUR RECORDS.

[View Authorization and Disclosure in a separate window.](#)

Press the "Submit Payment" Button only once. Pressing the button more than once could result in multiple transactions.

**Note:** Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

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United States Department of the Treasury, Financial Management Service  
1114 14th Street SW, Washington, DC 20227  
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Internet 20

Read the Authorization and Disclosure Statement and check the agree box

Click Submit Payment

# Payment Complete – Continue to Page 31

**Pay.gov**  
Provided by the US Department of the Treasury

[Home](#) > Online Payment

**Login**  
Username:  
  
Password:  
  
  
[Trouble Logging In?](#)

**Find Public Forms**  
[by Form Name](#)  
[by Agency Name](#)  
**Search Public Forms**  
   
[Searching Help](#)

**Public Resources**  
**Resources**  
[Accessibility Statement](#)  
[Notices & Agreements](#)  
[Privacy & Security Policy](#)  
[Sitemap](#)  
**Help**  
[Contact Us](#)  
[Frequently Asked Questions](#)  
**Information**  
[Agency Information](#)


**Online Payment**  
**Step 3: Confirm Payment** 1|2|3

Thank you.  
Your transaction has been successfully completed.  
It is recommended you [print a copy](#) for your records.

**Pay.gov Tracking Information**  
Application Name: DFAS Form 6355  
Pay.gov Tracking ID: 3FOFVDAU  
Agency Tracking ID: 120007406943  
Transaction Date and Time: 10/21/2010 08:32 EDT

**Payment Summary**  
Account Holder Name: Misty Wyatt  
Payment Amount: \$50.00  
Account Type: Personal Checking  
Routing Number: 041001039  
Account Number: \*1001  
Check Number: 213545  
Payment Date: 10/22/2010

[Return to your form search results](#)  
[Return to Home](#)

 [Print this window.](#)

**Print this page for your records**

# Payment with a Credit/Debit Card

Option 2: Pay Via Plastic Card (PC) (ex: VISA, Mastercard, American Express, Discover)

Required fields are indicated with a red asterisk \*

Account Holder Name:  \*

Payment Amount: \$0.01

Billing Address:  \*





Billing Address 2:

City:

State / Province:

Zip / Postal Code:

Country:  United States

Card Type:  \*    

Card Number:  \* (Card number value should not contain spaces or dashes)

Security Code:  \* [Help finding your security code](#)

Expiration Date:  \* /  \*

Select the "Continue with Plastic Card Payment" button to continue to the next step in the Plastic Card Payment Process.

Fill in Option 2 to pay with a Credit or Debit Card

Enter Account Holder's Name – DO NOT USE A PERSONAL ACCOUNT

Confirm the Payment Amount is correct and matches what is listed on the checklist

# Payment with a Credit/Debit Card

Option 2: Pay Via Plastic Card (PC) (ex: VISA, Mastercard, American Express, Discover)

Required fields are indicated with a red asterisk \*

Account Holder Name:  \*

Payment Amount: \$0.01

Billing Address:  \*





Billing Address 2:

City:

State / Province:

Zip / Postal Code:

Country:

Card Type:  \*    

Card Number:  \* (Card number value should not contain spaces or dashes)

Security Code:  \* [Help finding your security code](#)

Expiration Date:  \* /  \*

Select the "Continue with Plastic Card Payment" button to continue to the next step in the Plastic Card Payment Process.

Enter Account Holder's  
billing address

# Payment with a Credit/Debit Card

Option 2: Pay Via Plastic Card (PC) (ex: VISA, Mastercard, American Express, Discover)

Required fields are indicated with a red asterisk \*

Account Holder Name:  \*

Payment Amount: \$0.01

Billing Address:  \*





Billing Address 2:

City:

State / Province:

Zip / Postal Code:

Country:

Card Type:  \*    

Card Number:  \* (Card number value should not contain spaces or dashes)

Security Code:  \* [Help finding your security code](#)

Expiration Date:  \* /  \*

Select the "Continue with Plastic Card Payment" button to continue to the next step in the Plastic Card Payment Process.

Enter Account Holder's  
billing address



# Payment with a Credit/Debit Card

Option 2: Pay Via Plastic Card (PC) (ex: VISA, Mastercard, American Express, Discover)

Required fields are indicated with a red asterisk \*

Account Holder Name:  \*

Payment Amount: \$0.01

Billing Address:  \*





Billing Address 2:

City:

State / Province:

Zip / Postal Code:

Country:

Card Type:  \*    

Card Number:  \* (Card number value should not contain spaces or dashes)

Security Code:  \* [Help finding your security code](#)

Expiration Date:  \* /  \*

Select the "Continue with Plastic Card Payment" button to continue to the next step in the Plastic Card Payment Process.

Enter Credit/Debit Card Information

Click Continue with Plastic Card Payment

# Payment with a Credit/Debit Card

Option 2: Pay Via Plastic Card (PC) (ex: VISA, Mastercard, American Express, Discover)

Required fields are indicated with a red asterisk \*

Account Holder Name:  \*

Payment Amount: \$0.01

Billing Address:  \*





Billing Address 2:

City:

State / Province:

Zip / Postal Code:

Country:

Card Type:  \*    

Card Number:  \* (Card number value should not contain spaces or dashes)

Security Code:  \* [Help finding your security code](#)

Expiration Date:  \* /  \*

Select the "Continue with Plastic Card Payment" button to continue to the next step in the Plastic Card Payment Process.

Enter Credit/Debit Card Information

Click Continue with Plastic Card Payment

Continue with Plastic Card Payment

# Payment with a Credit/Debit Card

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**Online Payment**  
**Step 2: Authorize Payment** 1 | 2 | 3

**Payment Summary** [Edit this information](#)

Address Information	Account Information	Payment Information
<b>Account Holder Name:</b> Misty Wyatt <b>Billing Address:</b> 3990 E Broad St <b>Billing Address 2:</b> Bld 21 <b>City:</b> Columbus <b>State / Province:</b> NE <b>Zip / Postal Code:</b> 27435 <b>Country:</b> USA	<b>Card Type:</b> Master Card <b>Card Number:</b> *****5100	<b>Payment Amount:</b> \$124.00 <b>Transaction Date and Time:</b> 10/21/2010 08:13 EDT

**Email Confirmation Receipt**  
To have a confirmation sent to you upon completion of this transaction, provide an email address and confirmation below.

**Email Address:**

**Confirm Email Address:**

**CC:**  Separate multiple email addresses with a comma

**Authorization and Disclosure**  
**Required fields are indicated with a red asterisk \***

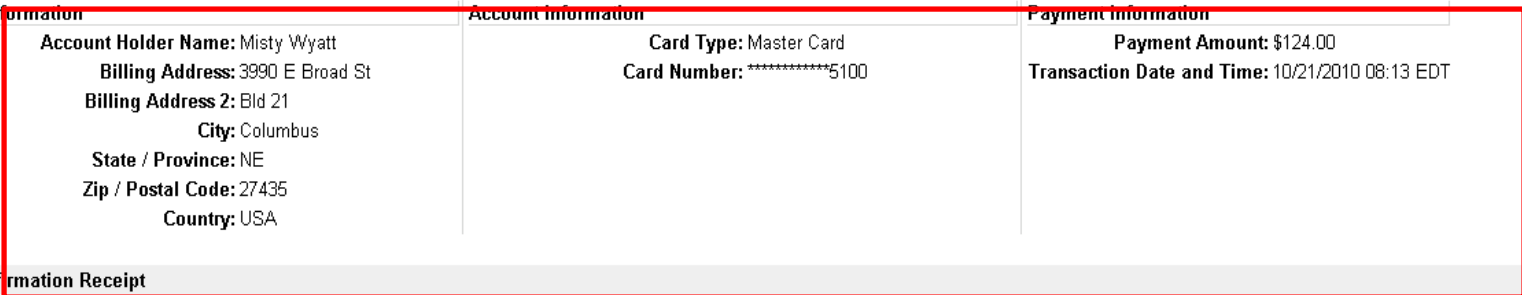
I authorize a charge to my card account for the above amount in accordance with my card issuer agreement.  \*

Press the "Submit Payment" Button only once. Pressing the button more than once could result in multiple transactions.

**Note:** Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

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Confirm Payment Information is correct



# Payment with a Credit/Debit Card

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[Home](#) > Online Payment

**Online Payment**  
**Step 2: Authorize Payment** 1 | 2 | 3

**Payment Summary** [Edit this information](#)

Address Information	Account Information	Payment Information
<b>Account Holder Name:</b> Misty Wyatt <b>Billing Address:</b> 3990 E Broad St <b>Billing Address 2:</b> Bld 21 <b>City:</b> Columbus <b>State / Province:</b> NE <b>Zip / Postal Code:</b> 27435 <b>Country:</b> USA	<b>Card Type:</b> Master Card <b>Card Number:</b> *****5100	<b>Payment Amount:</b> \$124.00 <b>Transaction Date and Time:</b> 10/21/2010 08:13 EDT

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Press the "Submit Payment" Button only once. Pressing the button more than once could result in multiple transactions.

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Enter Email Address for Confirmation Email

Confirm Email Address

# Payment with a Credit/Debit Card

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**Online Payment**  
**Step 2: Authorize Payment** 1 | 2 | 3

**Payment Summary** [Edit this information](#)

Address Information	Account Information	Payment Information
<b>Account Holder Name:</b> Misty Wyatt <b>Billing Address:</b> 3990 E Broad St <b>Billing Address 2:</b> Bld 21 <b>City:</b> Columbus <b>State / Province:</b> NE <b>Zip / Postal Code:</b> 27435 <b>Country:</b> USA	<b>Card Type:</b> Master Card <b>Card Number:</b> *****5100	<b>Payment Amount:</b> \$124.00 <b>Transaction Date and Time:</b> 10/21/2010 08:13 EDT

**Email Confirmation Receipt**  
To have a confirmation sent to you upon completion of this transaction, provide an email address and confirmation below.

**Email Address:**   
**Confirm Email Address:**   
**CC:**

**Authorization and Disclosure**  
**Required fields are indicated with a red asterisk \***

I authorize a charge to my card account for the above amount in accordance with my card issuer agreement.  \*

Press the "Submit Payment" Button only once. Pressing the button more than once could result in multiple transactions.

**Note:** Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

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# Payment Complete – Continue to Page 31

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**Online Payment**  
**Step 3: Confirm Payment** 1 | 2 | 3


Thank you.  
Your transaction has been successfully completed.  
It is recommended you [print a copy](#) for your records.

**Pay.gov Tracking Information**  
Application Name: DFAS Form 6355  
Pay.gov Tracking ID: 3FOFVDAP  
Agency Tracking ID: 120007406938  
Transaction Date and Time: 10/21/2010 08:23 EDT

**Payment Summary**

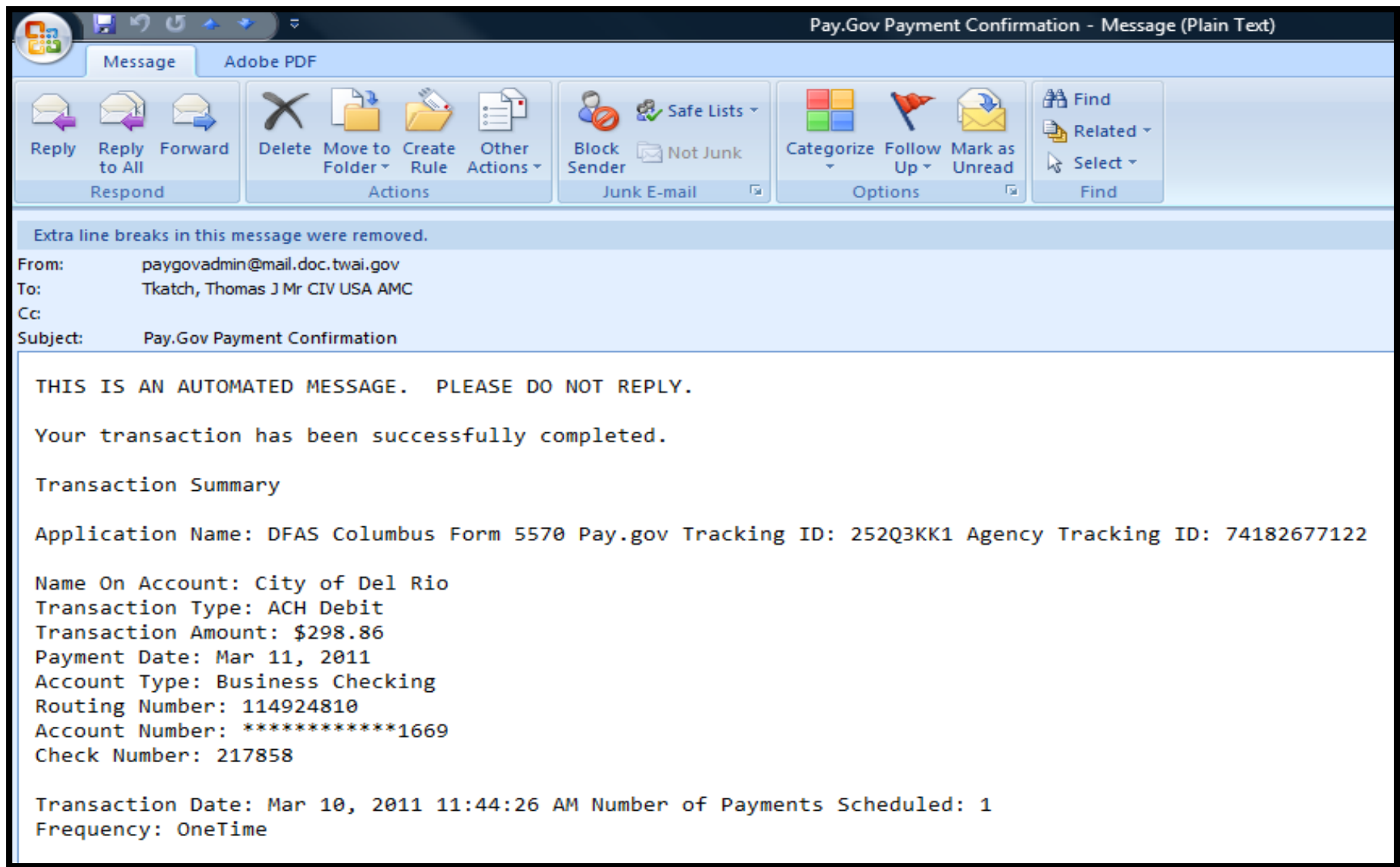
Address Information	Account Information	Payment Information
Account Holder Name: Misty Wyatt Billing Address: 3990 E Broad St Billing Address 2: Bld 21 City: Columbus State / Province: NE Zip / Postal Code: 27435 Country: USA	Card Type: Master Card Card Number: *****5100	Payment Amount: \$124.00 Transaction Date and Time: 10/21/2010 08:23 EDT

[Return to your form search results](#)  
[Return to Home](#)

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**Print this page for your records**

# Confirmation Email



The screenshot displays an email client window titled "Pay.Gov Payment Confirmation - Message (Plain Text)". The interface includes a standard toolbar with options like Reply, Forward, Delete, Move to Folder, Create Rule, Other Actions, Block Sender, Not Junk, Categorize, Follow Up, Mark as Unread, Find, Related, and Select. Below the toolbar, a light blue banner states "Extra line breaks in this message were removed." The email header shows the sender as "paygovadmin@mail.doc.twai.gov" and the recipient as "Tkatch, Thomas J Mr CIV USA AMC". The subject is "Pay.Gov Payment Confirmation". The main body of the email contains the following text:

THIS IS AN AUTOMATED MESSAGE. PLEASE DO NOT REPLY.

Your transaction has been successfully completed.

Transaction Summary

Application Name: DFAS Columbus Form 5570 Pay.gov Tracking ID: 252Q3KK1 Agency Tracking ID: 74182677122

Name On Account: City of Del Rio  
Transaction Type: ACH Debit  
Transaction Amount: \$298.86  
Payment Date: Mar 11, 2011  
Account Type: Business Checking  
Routing Number: 114924810  
Account Number: \*\*\*\*\*1669  
Check Number: 217858

Transaction Date: Mar 10, 2011 11:44:26 AM Number of Payments Scheduled: 1  
Frequency: OneTime

# Submitting Checklist and Confirmation Email

- Forward Confirmation Email and attach Checklist
- Send both items to:
  - Julie Jacobs, email: [Julie.A.Jacobs8.civ@mail.mil](mailto:Julie.A.Jacobs8.civ@mail.mil)
  - DRMS LESO, email: [DRMSLESO@dla.mil](mailto:DRMSLESO@dla.mil)
- **Failure to attach the checklist to the confirmation email will result in your requisition being delayed**

PLEASE DIRECT ANY QUESTIONS OF ISSUES TO THE LESO WEAPON TEAM AT:

800-532-9946 OR

[DRMS.LESO@DLA.MIL](mailto:DRMS.LESO@DLA.MIL)