

MEMORANDUM

TO: DRMO _____

FROM: _____

DATE: _____

SUBJECT: Vehicle Data

We request a standard Form 97 to be issued on the following vehicle. Thank you in advance for your prompt attention.

Vehicle Identification Number: _____

Year: _____ Make: _____ Model: _____

Body Style: _____ Type Fuel: **Diesel** No. of Cylinders: _____

Weight (shipping): Unknown GVWR: _____

Odometer Reading: _____ Registration: _____

Agency Transferred to: _____

POC:
Tele#

Note: Document #: **H9DEB1** _____

Turn In Document # (DTID): _____

ds
Attachment: DD Form 1348-1

NOTE:

1. Send to the DRMO in which your Agency was issued the vehicle, along with a copy of the 1348
2. Send Excess Property a copy the 1348 with the 3 Photo's.